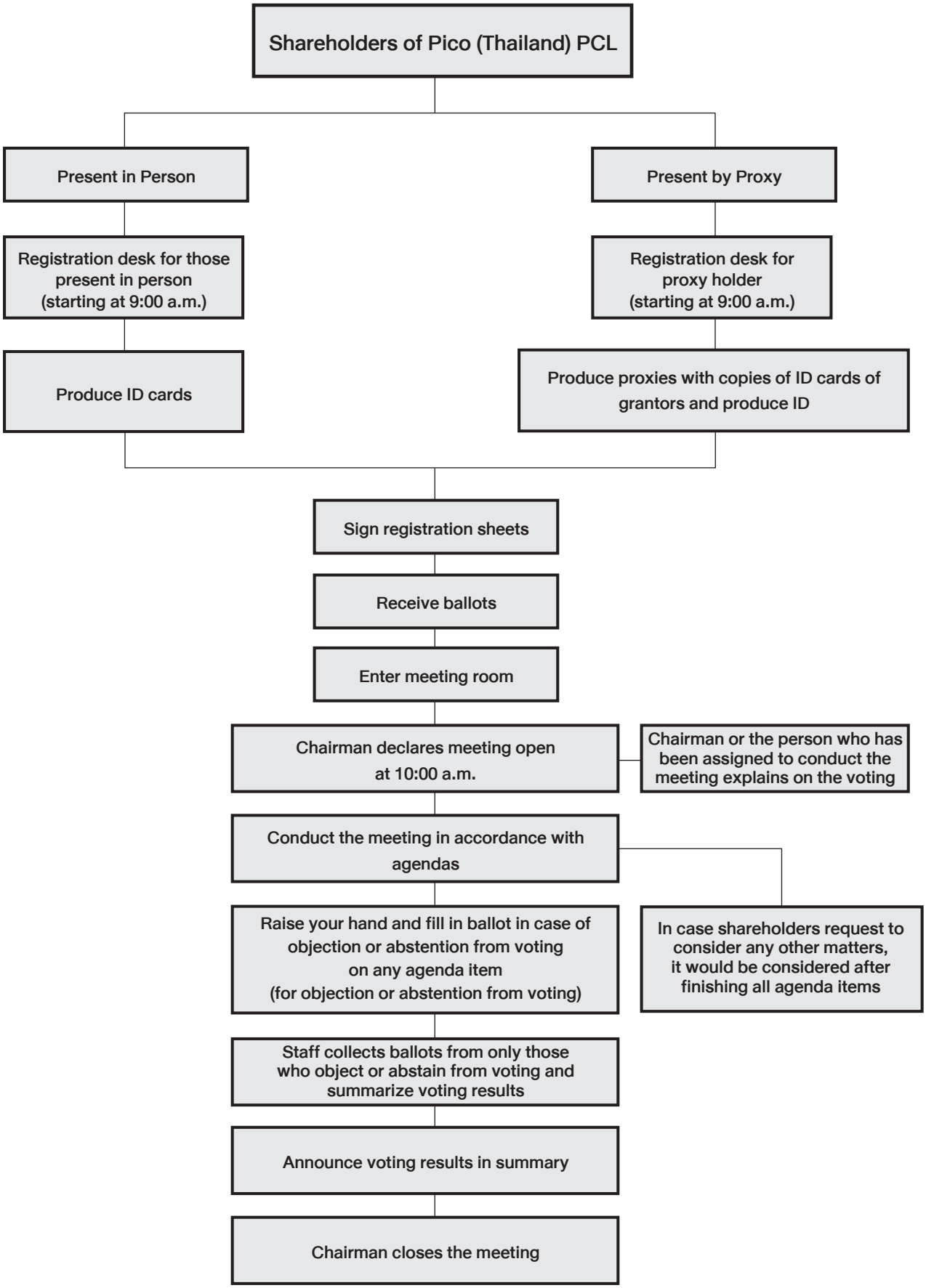Procedures for Attending 2017 Annual Meeting of Shareholders